

ALEXANDROS VEIZIS

Desktop Publisher, Freelance Graphic Designer - AnelixisNet.com

Blauvelt, NY 10913

info@anelixisnet.com

(917) 365-3097

- A keen eye and passion for design and aesthetics
 - Experience working in American and European markets
 - Passion for graphic and web design
 - Great experience with vector and brand design
 - A team player who appreciates and enjoys collaborating with developers to provide graphic elements, color and typography input
- Authorized to work in the US for any employer

WORK EXPERIENCE

Graphic Designer/Production Artist

Foley Signs, Inc. - Orangeburg, NY

March 2019 to Present

- Offer a wide range of graphic design services, including but not limited to designing signs of all kinds and specifications
 - Works closely with the client to make sure that their vision becomes a reality
 - Operates plotter and cutting machines
 - Works closely with vendors to research products, place orders and coordinate deliveries
 - Sets up files for production and matching Pantone colors
 - Manage the website and monthly newsletters
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Graphic Designer & Administrative Assistant

Global City Realty - Astoria, NY

August 2016 to Present

globalcity.com

- Designed advertising collateral and Playbill for charity Children's Event
- JOOMLA, WORDPRESS and HTML for a variety of subsidiaries including Nonprofit and Real Estate
- Generate reports Quickbooks for Accounts Payable and invoicing

- Manage office administration including switchboard, correspondence and scanning
 - Develop and maintain image library files
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Freelance Graphic Design

anelixisnet.com - Blauvelt, NY

2016 to Present

- Freelance Graphic and Web Designer
 - Create logos for new businesses and companies
 - Create websites including e-commerce
 - Collaborate with non-profit organizations to create fundraising materials and maintain and update their website
 - Collaborate with a European theater group to create playbill, poster and video trailer
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Video Editor Assistant

MGTV USA, NY - Astoria, NY

November 2015 to Present

- Assist in video editing in Vegas Pro and FCX Pro including cutting/merging clips, adding audio effects, music and video effects
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Graphic Designer

naturalcarepro.gr - Athens, Αττική

July 2012 to November 2015

Natural Care Professional, GR naturalcarepro.gr

- Designed the company's first multi-page catalogue with hundreds of products, designed brochure and graphics that helped propel the product sales and build a recognizable brand name
 - Designed graphic banners for promotion in social media
 - Generated collateral across platforms for Annual Wholesale Trade Shows including "Beauty Greece"
 - Develop and maintain image library files
 - Maintain and update products on company's e-commerce store backend, in OpenCart
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EDUCATION

Autocad

General Society of Mechanics and Tradesmen of the City of New York - Manhattan, NY

September 2017 to June 2018

Diploma in Graphic Design

Vocational Institute of Graphic Design Arts in Greece - Athens

September 2001 to June 2003

SKILLS

- Acrobat (8 years)
- brand design (6 years)
- Corel Draw (10+ years)
- Database (2 years)
- Quickbooks (3 years)
- Autocad (1 year)
- Photoshop (10+ years)
- Illustrator (7 years)
- Indesign (5 years)
- Web Design (6 years)
- Web Services (6 years)
- Dreamweaver (7 years)
- Graphic Design (10+ years)
- Typography (5 years)
- Adobe Creative Suite (10+ years)
- Apple Numbers (3 years)
- Apple Pages (3 years)
- Branding (10+ years)
- Photography (2 years)
- Video Production (3 years)

LINKS

<https://anelixisnet.com>

MILITARY SERVICE

Branch: Army

Service Country: Greece

Rank: Rifleman

September 2012 to December 2012

ASSESSMENTS

Verbal Communication — Highly Proficient

July 2020

Speaking clearly, correctly, and concisely.

Full results: [Highly Proficient](#)

Social Media — Highly Proficient

July 2020

Creating content, communicating online, and building a brand's reputation.

Full results: [Highly Proficient](#)

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.